REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
CAMP GENERAL EMILIO AUINALDO
QUIZON CITY

DEPARTMENT CIRCULAR
NUMBER: 48

MAR. 1, 1989

EXPORT OF DEFENSE/MILITARY ITEMS
AND OF COMMERCIAL FIREARMS,
AMMUNITION AND EXPLOSIVES

1. PURPOSE:

This Circular prescribes guidelines, policies and procedure in the processing and evaluation of requests for authority to export defense/military items and of commercial firearms, ammunition and/or explosives.

2. OBJECTIVES:

a. To facilitate the processing and evaluation of requests for authority to export the items covered by this Circular in order to accelerate the growth of exports thereof.

b. To extend support or assistance to the exporters.

3. REFERENCES:

a. Sections 883 (License required for manufacturer or dealer in firearms) and 884 (issuance of License by Chief of Constabulary/Dealer's Bond), Revised Administrative Code;

b. PD No. 1866 (Codifying the Laws on Illegal/Unlawful Possession, Manufacture, Dealing in, Acquisition or Disposition of Firearms, Ammunition or Explosives or Instruments Used in the Manufacture of Firearms, Ammunition or Explosives, and imposing stiffer penalties for certain violations thereof); and Rules and Regulations Implementing PD No. 1866, as amended (promulgated by the CBC/BG, INP and approved by the President);

c. Act No. 2223, as amended by Act No. 3023 (Prohibiting Manufacture, Possession, and Sale of Dynamite and other Explosives Without a Special Permit, Providing Penalty Therefor); etc.
d. RA No. 1884 (Establishing a Government Arsenal);

e. PD No. 415, as amended (Self-Reliant Defense Posture Program);

f. Letter of Instructions No. 942 dated 16 October 1979 (Simplification of Export Procedures, etc.);

g. Executive Order No. 843 dated 5 November 1982 (Creating a Commission on Export Procedures); and

h. Memorandum of Agreement between the DND, Central Bank, Board of Investments and the Bureau of Customs dated 19 December 1983 (Export Procedure on SRDP Items).

4. CONCEPT:

   a. Export of Philippine products is an important factor in the growth of the national economy.

   b. The establishment of the Self-Reliant Defense Posture (SRDP) Program under PD No. 415, as amended, is designed to achieve self-sufficiency in supplies, materials, equipment, arm and ammunition needed for national defense. However, the limited requirements of the AFP vis-à-vis the minimum economic viable point of the SRDP and defense-related industries, render export as an imperative activity of the SRDP Program.

   c. Product export is a highly competitive activity. Thus, immediate response by the Government and the SRDP and defense-related industries to the foreign market demands is necessary to enhance competitiveness of the SRDP and defense-related products.

5. DND-AFP EXPORT COMMITTEE: MISSION AND RESPONSIBILITIES:

   a. The DND-AFP Export Committee created under MOND Order No. A-30 dated 22 April 1986, as amended by DND Order No. A-043 dated 3 April 1987, shall process and evaluate all requests for authority to export the items covered by this Circular.

   b. The Committee shall continuously review DND-AFP guidelines, procedures and policies governing exports of the items covered under this Circular and recommend revision, amendments, innovations, simplification and consolidation thereof to expedite exports and to dispense with excessive documentation and inspection requirements.
b. POLICIES:

a. As used herein, the term "Defense/military items" refer
to all material used by the AFP for mobility, communications and
firepower, to include items produced under the SRDF Program; and
the terms "firearms", "ammunition", and "explosives" include parts
of any firearm, ammunition, or explosives and any machinery, tool
or instruments or implements used or intended to be used in the
manufacture of any firearm, ammunition or explosives.

b. All current SRDF contractors shall be accredited as
exporters of their respective products.

c. For accreditation as exporter of firearms, ammunition
and/or explosives, the proponent, including all other private
enterprise involved in the export activity, must have:

(1) Complied with the provisions of Sections 983 and
984 of the Revised Administrative Code; PD No.
1856; Section 2 of Rules and Regulations
Implementing PD No. 1856; Act No. 2255, as amended
by Act No. 3025; and other pertinent
firearms/explosives laws, rules and regulations;
and

(2) Been issued the necessary Command Clearance by
J-2, AFP.

d. Export of defense/military items and of commercial
arms, ammunition or explosives shall not be allowed when such
exports may have an adverse effect on Philippine foreign
relations with any foreign government.

e. AFP requirements for any defense/military item sought to
exported shall have priority over the export of the same.

f. The export shall be subject to the condition that the
same items shall not be re-exported to any third country.

h. Existing security laws, rules and regulations shall
be observed in export negotiations and in the processing and
transshipment of the items.

h. The export of defense/military items not contracted with
used by the AFP shall be subject to the following additional
policies:

(1) The export approval shall not be construed as a
commitment on the part of the Government to source
its future requirements for the exported
defense/military items from the exporter.
The coverage of test and evaluation of the defense/military items shall be limited to the available testing facilities of the AFP.

7. PROCEDURES:

a. Requests for authority to export defense/military items received by the Office DCS MAD, J-9 shall be submitted directly to the Committee for processing.

Requests for authority to export commercial firearms, ammunition and/or explosives received by the Firearms and Explosives Unit (FEU), FC shall be submitted directly to the Department of Atn. (USND) for processing.

b. The requests for authority to export shall be accompanied by a Letter of Intent (LI) and End-User Certificate (EUC) from the foreign buyer/importer. As minimum requirement, the request shall give specific information on the following:

1. Nomenclature and description of the items sought to be exported;
2. Quantity of the items;
3. Name and address of the foreign buyer/importer and the end-user;
4. Expected date of delivery.

c. Upon receipt of the request for authority to export a defense/military item, the Committee shall immediately evaluate and deliberate on the same, paying special attention to the security aspect and political implications thereof, the current requirements of the AFP, and the reasonableness as to price and other terms and conditions of the proposed sale. The applicant may be requested to appear before the Committee, if deemed by it to be necessary, to enlighten the members of some aspects about the proposed export.
Similarly, the USND shall process the request for authority to export commercial firearms, ammunition and/or explosives, paying regard to the afore-mentioned considerations provided for the export of defense/military items.

d. To facilitate processing and evaluation on requests for authority to export, all staff actions thereon shall be made through the representatives of each office in the Committee.

e. The Committee shall render its recommendation to the Secretary of National Defense on the request for authority to export defense/military items, together with all supporting documents such as security clearances, Letter of Intent and End-Use Certificate.

Similarly, the USND shall submit to SND his recommendation with regard to the request for authority to export commercial firearms, ammunition or explosives.

f. The Chairman of the Committee shall transmit direct to DCS MAD (J-9) the decision of the SND on the requests for authority to export defense/military items. A copy of the SND decision shall be furnished to the CO, FEU, PC. If it involves defense/military firearms, ammunition or explosives.

The USND shall transmit direct to the Commanding Officer, FEU, PC the SND decision on the request for authority to export commercial firearms, ammunition or explosives.

g. DCS MAD (J-9) shall inform in writing the applicant to export defense/military items regarding the SND decision and furnish him a copy thereof. The CO, FEU, PC, the applicant to export commercial firearms, ammunition or explosives.

The CO, FEU, PC shall also notify in writing the appropriate military supervisor concerned of the approved application to export firearms, ammunition or explosives so that he can provide supervision and control of the packing/crating of the armaments, ammunition or explosives for export and provide PC escort of the cargo to be delivered to and loaded on the carrying vessel.

h. The items to be exported shall be marked with distinguishing features and/or special coded markings for easy identification. The crates shall be marked "FOR EXPORT TO (Country of Destination)."

i. In the case where AFP test and evaluation and certification of acceptability of the defense/military items is requested by the foreign buyer/importer and/or exporter, such test and evaluation shall be conducted following test criteria and procedure set up by the ROC, AFP to include, among others, the following phases:
(A) For items not contracted or used by the AFP, Product Acceptance Test in accordance with Manufacturer's Specification and Field Safety Test shall be conducted.

(B) For items covered by existing AFP contracts, or procured off-the-shelf, In-house Quality Control Surveillance and Product Acceptance Test shall be conducted.

8. The exporter of defense/military items shall submit to the SND (Attn: Chairman, DND-AFP Export Committee) a report of its foreign sales under its approved export application and such other documents as may be required by the Committee. Similarly, the exporter of commercial items shall submit to the SND (Attn: CO, PEU, FC) a report of its foreign sales.

9. The Committee shall fix reasonable fees for tests and evaluation conducted by the AFP on the items to be exported.

10. REVISION:

All DND/AFP orders, instructions, and policies which are in conflict with the provisions of this Circular are hereby rescinded.

11. EFFECTIVITY:

This Circular shall take effect immediately.

[Signature]
Fidel V. Ramos
Secretary
DEPARTMENT OF NATIONAL DEFENSE
Camp General Emilio Aguinaldo
Quezon City

DEPARTMENT CIRCULAR
NUMBER
69

IMPORTATION OF FIREARMS, AMMUNITION, 
EXPLOSIVES, AND EXPLOSIVES INGREDIENTS

1. PURPOSE:
This Circular prescribes guidelines, policies and procedure governing the processing and approval of applications to import/request for authority to purchase from abroad firearms, ammunition, explosives, or explosives ingredients.

2. AUTHORITY:
a. Secs. 79(B) & (C) Revised Administrative Code;
b. G.O. No. 52 dated 19 March 1975;
c. Secs. 878, 883 and 884, RAC;
d. PD No. 1866 dated 29 June 1983; Sec. 2 of Implementing Rules and Regulations to PD No. 1866, as amended, issued by the CPG and approved by the President on 28 October 1983;
e. G.O. No. 22 dated 17 January 1973;
f. Act No. 2255, as amended by Act No. 3023;
g. Sec. 37 of Act No. 4007;
h. Exec. Order No. 60 dated 9 February 1967; and
i. OP Memorandum Order No. 47, dated 7 November 1986; Sec. 892 RAC.

3. DEFINITION OF TERMS:
a. As used herein, the terms "firearms," "ammunition," and "explosives" include part of
firearms, ammunition or explosives and any machinery, tool or instrument or implement used or intended to be used in the manufacture of any firearm, ammunition or explosives.

2. The words "explosives ingredients" mean any chemical used as ingredients in the manufacture of explosives, and shall include, but not limited to, potassium chlorate and nitrate of ammonium, potassium nitrate and sodium.

4. SUBMISSION OF APPLICATIONS/REQUESTS TO DOST/OSMO:

a. All applications to import, or request for authority to purchase from abroad, any firearm(s), ammunition, explosives, or explosives ingredients by any government office, national or local (except the AFP), government officer or employee, licensed dealer, manufacturer, and private individual shall be submitted to the Office of Chief of Constabulary to be processed by the Chief Firearms and Explosives Unit (CFEU), PC.

b. Requests by AFP Units for authority to procure from abroad any firearms, ammunition or explosives, or explosives ingredients as part of their organizational equipment shall be submitted to the Department of National Defense (Attn: OASIL), thru the Chief of Staff, AFP (CSAFP).

5. REQUIREMENTS:

a. The application/request shall be accompanied by the following documentations:
(1) **By Private Individuals**
Certification by the private individual of the number, type, and caliber of firearm(s) and ammunition licensed or registered in his name, if any. In addition, if the private individual is a member of the gun club registered with the PC, he shall be certified by the President of the gun club as a member in good standing of the club.

(2) **By Registered Gun Clubs**
Certification by the President of the gun club of the number, type, and caliber of firearm(s) and ammunition licensed/registered in the name of the club as well as those loaned to it by the AFP/PC-IMP, if any.

(3) **By Licensed Private Security Agencies**
Certification by the President/General Manager of the licensed private security agency of the number, type and caliber of firearm(s) and ammunition licensed/registered in its name as well as those loaned to it by the AFP/PC-IMP, if any.

(4) **By Licensed Dealers/Manufacturers**
Certification by the President/General Manager of the licensed dealer/manufacturer of the number, type and caliber of firearm(s), ammunition, explosives, or chemical ingredients in the current stock or inventory of the firm/entity.

(5) **By Government Officials and Employees**
Certification by the civilian government official/employee, military/police personnel, of the number, type and caliber of the firearm(s) and ammunition licensed/registered in his name as well as those issued.
to, his on memorandum receipt, if any; and recommendation of the Chief of office/unit commander concerned.

(6) By Civilian Government Offices/Agencies -
Certification by the Chief of the office of the number, type and caliber of firearm(s) and ammunition licensed/registered in the name of the office as well as those loaned to the office/agency by the AFP/PC-IMP, if any; and that the firearm(s) and/or ammunition are for official use of its duly licensed security personnel or officers/employees.

(7) INF Units - Certification by the Director General, INF that the procurement of the firearm(s), ammunition, explosives, or explosives ingredients as part of the organizational equipment of the importing INF unit is included in the INF Procurement and Budget Program and also authorized under the approved Table of Equipment/Table of Allowance of the INF unit concerned.

(8) AFP Units - Certification by the Major Service Commander concerned that the procurement of the firearm(s), ammunition, explosives, or explosives ingredients as part of the organizational equipment of the importing AFP unit authorized under its approved TE/TA is included in its procurement and budget program; and approval by the Chief of Staff, AFP.

6. IMPORTATION OF HIGH-POWERED FIREARMS:

The request of any civilian government office or agency, national or local, to purchase from abroad high-powered firearm(s) for use of its licensed security personnel shall be submitted...
personal and/or guards/watchmen, or its employees being utilized as security guards or watchmen, shall, in addition to the requirements in paragraph 5(a), above, be cleared through the proper Provincial/MEIRONESCOM Commander, who shall determine the criticality of lawlessness and criminality of the area of the government office or agency and the need for the use of such firearms, which shall be certified to by the Chief of Constabulary (CPC). In the case of government offices or agencies located/stationed in Metro Manila, the determination of the criticality and need shall be made by the CG, FEU, PC, or other PC unit/office designated by the CPC.

7. **END-USER CERTIFICATE:**

(a) Unless otherwise expressly required by the foreign supplier/manufacturer, that the End-User Certificate (EUC) shall be issued by specific Philippine Government office, the EUC for the importation/purchase from abroad of any firearm(s), ammunition, explosives, or chemical ingredients shall be issued:

1. By the Secretary of National Defense or his authorized representative for importations by civilian bureaus, offices, and agencies under the DND.

2. By the CSAPP, for AFP importations.

3. By the CPC, for importations of the INP, registered gun clubs, and private security agencies.

4. By the Chief of Office and Head of Department of the importing civilian government office or agency.


(5) By the President/General Manager of
the importing licensed dealer/manufacturer.

8. PROCESSING AND APPROVAL:
a. The Chief, FEU, PC shall process all
applications/requests for authority to import firearms,
ammunitions, explosives or explosive ingredients (except
those by the AFP) and determine if the applicant is
qualified to possess or is licensed to deal in the
firearm(s), ammunition, explosives or explosive
ingredients applied for as provided in pertinent
existing firearms laws, rules and regulations, and
policies, and this Circular. Thereafter, the processed
applications shall be forwarded by the CPC to the
Department (Attn: OASIL) for dispositive action by the
Secretary of National Defense or his authorized
representative.

b. All applications/requests, which are
approved by the SND or his authorized representative,
shall be forwarded to the CPC for issuance of the
necessary permit/authority to import/purchase.

9. RESTRICTION ON NUMBER, TYPE AND CALIBER OF
FIREARMS THAT MAY BE POSSESSED.

The number, type and caliber of firearm(s) that
a private individual, a civilian government officer or
employee, an officer or enlisted person in the active
service of the AFP, a uniformed member of the INP, or
member of a registered gun club may hold under
license/special permit/certificate of registration are
10. ISSUANCE BY THE CPC OF PERMIT/AUTORITY TO IMPORT/PURCHASE:

Upon receipt of the DND approval of the application to import/request for authority to purchase from abroad of any firearm(s), ammunition, explosives or explosive ingredients, the CPC shall issue the necessary permit or authority to import/purchase. The permit or authority shall expressly embody the condition that it is subject to the other requirements as provided in existing firearms/explosives laws and rules and regulations as well as pertinent laws, rules and regulations being administered by civilian government offices/agencies such as but not limited to:

a. The Central Bank for importation of controlled items like firearms and ammunition regardless of amount involved; and

b. The Philippine International Trading Corporation (PITC), if the country of origin is a socialist country.

11. DISPOSITION OF IMPORTED FIREARMS, ETC., UPON ARRIVAL:

a. Except those imported by and belonging to the AFP, any firearm(s), ammunition, explosives, or explosive ingredients, whether or not covered by duly approved permit/authority to import/purchase abroad issued by the CPC, shall upon their arrival in the Philippines from abroad, be disposed of as provided in Presidential Memorandum Order No. 47 dated 7 November 1987, G.O. No. 82, dated 19 March 1975, and Section 892, R.A.C.
b. Except those imported by and belonging to the AFP, the firearms imported by civilian national or local government offices or agencies or INP unit shall first be registered with the FEU, PC, before they are released under long Certificate of Registration (CR) to the importing civilian government office or agency or INP unit. To ensure proper accounting of these firearms, the issuance thereof under Memorandum Receipts to the licensed security personnel and/or guards/watchmen, or officers/employees utilized as security guards/watchmen, shall be approved by the Chief of office/INP unit concerned. Copies of the MRs shall be furnished the FEU, PC.

c. The duly licensed security personnel or officers/employees utilized as security guards/watchmen of the importing national or local government office or agency who will use the high-powered firearms shall be given adequate training in the care and use thereof and will be under the supervision of qualified officers and men of PC units designated by the CPC.

d. All high-powered firearms registered in the name of a civilian government office or agency or INP unit shall be subject to recall by the CPC at any time.

e. The CPC shall be responsible for the monitoring of the use of these high-powered firearms.

12. SUPPLEMENTARY RULES: The CPC shall issue such rules and regulations as may be necessary for a more effective implementation of this Circular subject to the approval of the SNR.
13. RESCISSION:

This Circular rescinds DND Cir No. 26 dated 2 October 1985, DND Order No. A-089 dated 27 July 1988 (End-User Certificates), SNR Memo to CPC dated 7 January 1989 (Procurement of High-Powered Firearms by National and Local Government Units), and all other previous DND/AFF/PC policies, orders or instructions inconsistent with the provisions of this Circular.

14. EFFECTIVITY:

This Circular shall take effect 1 May 1989 after its publication.

Signature:

FIUEL V. RAMOS
Secretary

89-01240
GENERAL HEADQUARTERS
ARME DFS OF THE PHILIPPINES
OFFICE OF THE DEPUTY CHIEF OF STAFF FOR LOGISTICS, J4
Camp General Emilio Aguinaldo, Quezon City

OCD

AFP LOGISTICS LETTER
NUMBER MF-06-13

POLICY ON CAPTURED, CONFISCATED, SURRENDERED AND RECOVERED
(CCSR) FIREARMS

1. REFERENCES:
   b. Department Order Number 77 dated 20 October 2005, Subject: Delegation of Authority to the Chief of Staff (AFP) to Approve the Disposal of Unserviceable Equipment and Property of the AFP.
   d. AFPRG 451-012, dated 12 May 1972, Subject: Disposition of Captured, Confiscated and Surrendered (CCS) Firearms and Ammunition.

2. PURPOSE:

   The purpose of this Letter Directive is to prescribe the procedures in handling CCSR firearms from the date of its capture, confiscation, surrender or recovery, up to its final disposition which could either be demilitarization and disposal, or submission to the appropriate court of law as evidence. This policy likewise prescribes the circumstances whereby CCSR Firearms may be incorporated back into the AFP Supply line.

3. SCOPE:

   This Logistics Letter Directive shall apply to all firearms classified as captured, confiscated, surrendered and recovered as defined in this Directive. The Directive shall serve as a guide for all AFP Units in the handling and disposition of all types of CCSR Firearms.
4. DEFINITION:

a. **Firearms** – is a portable weapon that fires ammunition. It consists essentially of a metal tube from which a projectile is fired (e.g., a pistol or rifle).

b. **Major Accessories** – are the main components of firearms such as upper and lower receiver groups.

c. **Captured Firearms** – are firearms seized or recovered from the enemy during military operations.

d. **Confiscated Firearms** – are firearms seized from persons not authorized to possess or carry firearms but who refuse to surrender voluntarily the firearms to lawful authorities.

e. **Surrendered Firearms** – are firearms voluntarily turned over to authorities, the licenses of which are terminated, expired or non-existent. For purposes of this Directive, surrendered firearms exclude those surrendered for payment under the Balik-Baril Program.

f. **Recovered Firearms** – are firearms determined to be owned by the AFP that were either CCSR or turned-over by other government agencies.

g. **Demilitarization** – in this Directive, refers to the destruction of firearms by “cutting” using a circular saw, whereby all firearms parts shall be rendered ineffective for use as a component or a complete firearm.

h. **Military Assistance Program (MAP)** – refers to that portion of the United States Assistance Program authorized by the U.S. Foreign Assistance Act of 1961, as amended, which provides defense articles and services to recipients on a non-reimbursable (grant) basis.

i. **Non-Republic Properties** – are properties or supplies purchased from the funds other than appropriated or reimbursable funds. These include MAP and other grant aid materials, properties found in station, captured enemy materials, reclaimed properties (those reclaimed or recovered from condemned unserviceable properties) and salvaged properties.

j. **Inventory and Inspection Report (I & I Report)** – is the official report used for determining accountability of Republic Properties and Non-Republic Properties, with the exception of MAP items which need prior approval from the US Government.

k. **Unserviceable Properties** – refer to properties that cannot be used or placed in service because they are worn out or obsolete. Unsuitable properties are of three (3) categories: repairable, beyond economical repair (BER), and obsolete.

l. **Scrap/Metal Residues** – are fragments of discarded materials resulting from cutting and burning that has no value except for its basic material
contents and which cannot be reprocessed and reused in the operations of other
government property.

m. Disposable Property – refers to piece(s) of property that no longer
provide efficient service or, though still working, has been rendered useless due to
obsolescence. Disposal proceedings should be immediately initiated to avoid further
deterioration of the property and consequent depreciation of its value.

n. Appraised Value – is the computation used to appraise the value
of the property in setting the government’s minimum selling price in order for the
government to receive fair compensation for the items sold.

o. Gradual Basis – refers to the planned, coordinated and properly
scheduled phases of final disposal of CCSR firearms. The objective is to conduct
proper demilitarization and dropping of accountability of concerned accountable
officer.

p. Final Disposal – refers to the disposal of metal residues/scrap
materials through public auction.

q. Standard AFP Weapons – for purposes of this Directive, refer to
weapons that are authorized for use in the AFP. A list of weapons currently
considered as Standard AFP Weapons are listed in Annex A of this Directive.

r. Non-Standard AFP Weapons – for purposes of this Directive,
refer to weapons that are not authorized for use in the AFP.

s. AFP Main Inventory Control Point – the main storage unit of the
AFP, currently this unit is the SU (P), GHQ & HSC.

5. BACKGROUND:

a. The accumulation of CCSR firearms at the MSU/FSSUs and
similar installations in the Navy and Air Force has become one of the underlying
concerns of the AFP. The absence of a definitive policy that prescribes a clear term
for the ultimate disposition of CCSR firearms is a key factor to the situation.

b. The AFP is continuously monitoring CCSR firearms. However,
these firearms are sometimes not properly documented which could lead to their
uncontrolled proliferation. Often poorly secured and susceptible to pilferage, CCSR
firearms could become a source of arms for terrorists, criminals and insurgent groups.

6. POLICIES:

a. Any individual who has been given responsibility or accountability
may be held pecuniary liable, individually or severally with others for the inappropriate
accounting and improper disposition of CCSR firearms.

b. CCSR firearms, whether serviceable or unserviceable, shall be
used, issued, reissued or disposed of in accordance with this Directive. Those with
legal impediments will be kept in the FSSU for safekeeping.
c. CCSR firearms shall be turned-in to the nearest MSU/FSSUs, its equivalent in the Navy and Air Force, or the AFP main Inventory Control Point for units of GHQ/AFPWSSUs/UCs within Metro Manila. CCSR firearms shall be turned-over using PTIS accompanied by TIR. The TIR shall include all information/history of every firearm (Annex D). These documents will be the bases of the disposal unit for the segregation of the firearms by source and serviceability.

d. CCSR firearms should be submitted to the PNP Crime Laboratory for Ballistics Test and registered with the PNP’s Long Certificate of Registration (LCR) prior to actual integration to the supply line of the AFP.

7. PROCEDURES:

a. Phase 1:

1) All AFP Units shall render spot report to the next higher headquarters all cases of CCSR firearms, within 24 hrs. Infantry Divisions or its equivalent in the PAF or PN will report to the Unified Commanders (Alt.: UOs) ASAP.

2) All units of the AFP with CCSR firearms in their possession shall turn-in said firearms through PTIS to the nearest MSU/FSSUs, its equivalent in the Navy and Air Force, or the Main Inventory Control Point for units within Metro Manila NLT 30 days after getting hold of the CCSR firearm. Units turning-in CCSR firearms should include in the documents for turn-in a TIR and a narrative of the circumstances behind every CCSR for ease in documentation segregation by the receiving unit (Annex D).

3) Conduct of physical inventory/visual inspection and TIR of CCSR Firearms that are already in the possession of the MSU/FSSUs, its equivalent in the Navy and Air Force, or the Main Inventory Control Point should be done by technically qualified personnel. Every firearm must be properly evaluated in terms of type, model, serviceability, ownership. The verification of the ownership of the firearm includes records check with the Firearms and Explosives Division, Civil Security Group, PNP.

4) CCSR firearms will then be segregated as follows: (See Annex E)

   a) CCSR firearms that will be used in the Court of Law as evidence will be segregated and initially stored at the FSSU/Equivalent. These firearms may be taken or transferred only with the proper court order.

   b) CCSR firearms belonging to the PNP shall be turned-over to the PNP.

   c) Non-Standard CCSR firearms will be segregated for demilitarization.

   d) Serviceable Standard CCSR will be integrated to
e) Repairable Standard firearms will be segregated for repair by using repair parts that are available in the supply line. Once serviceability is restored, these firearms will be integrated to the supply line.

f) BER and Obsolete CCSR firearms classified as MAP items will be turned-in to the AFP main Inventory Control Point for consolidation and US Government cleared demilitarization.

g) BER and Obsolete CCSR firearms classified as non-MAP items will be for demilitarization.

h) Standard CCSR firearms with defaced serial numbers shall be subjected to macro etching at the nearest Regional Police Office to determine original serial number and subsequently the AFP/PNP ownership. Those determined to be owned by the PNP shall be turned over to the PNP including those with legal impediments, remaining CCSR firearms with defaced serial numbers will be segregated for demilitarization regardless of serviceability status.

5) The Unified Commander will convene the Disposal Committee of the Unified Command every first week of March and September, or as directed by higher authorities, to make recommendations on the disposition of CCSR firearms that are in the MSU/FSSUs, its equivalent in the Navy and Air Force. The Unified Command Disposal Committee shall be composed of the Deputy Unified Commander as chairman, U4, SAO of concern FSSU as members, and the CO of the FSSU or its equivalent in the Navy or Air Force as Recorder and member. VCSAFP thru J4 will also convene the appropriate disposal committee to make recommendations on the CCSR at the Main Inventory Control Point.

6) The Disposal Committee will recommend to the Unified Commander or the VCSAFP the disposition of the CCSR firearms as prescribed in paragraphs 4a to 4g of this Directive.

7) The Unified Commanders, will be the approving authority for the disposition of CCSR firearms, including demilitarization, as prescribed in paragraphs 3a to 3g of this Directive. VCSAFP will be the approving authority for the disposition of CCSR at the Main Inventory Control Point.

8) The AFP main Inventory Control Point will consolidate all MAP CCSR firearms turned-in for demilitarization and submit report to CSAFP (Attn: J4). The AFP then, through JUSMAG, requests authority to demilitarize MAP firearms.

9) Upon approval, the venue for demilitarization shall be determined by the Commander of the MSU/FSSUs, or its equivalent in the Navy and Air Force. Demilitarization will be done by cutting the firearm in designated parts of the weapon using metal bond circular saw (Annex C). This will be followed by burning all parts of the weapons. The cutting and burning of the parts of the weapons will be performed by technically skilled personnel to ensure complete destruction of CCSR firearms. Metal residues and scrap must be properly kept for final disposal.
b. Phase 2:

Final disposal procedures for the metal residues of demilitarized firearms shall be in accordance with ref 1b (DO 77) and ref 1c (NDO Cir 7) of this Directive.

8. RESPONSIBILITIES:

   a. Unit Commanders down to the battalion level and its equivalent in the Navy and Air Force shall ensure that all CCSR firearms are accounted for and properly turned-in to the nearest MSU/FSSUs for the final disposal.

   b. AFPWSUs/UCs and Major Services shall formulate their respective implementing directives to facilitate the collection and disposal of CCSR firearms.

   c. Unified Commanders shall ensure the convening of the Disposal Committee every 1st week of March and September or as directed by higher authorities. Likewise, Unified Commanders shall ensure availability of funds for the Macro Etching of CCSR firearms with defaced serial numbers.

   d. UC/AFP Main Inventory Control Point Disposal Committee shall render After-Disposal Report to OJ4 every 30th day of April and October of every calendar year starting 30 October 2006.

9. RESCISSION: Provisions of AFP policies in conflict with this Logistics Letter are hereby rescinded.

10. EFFECTIVITY: This directive takes effect upon publication.

     BY COMMAND OF GENERAL ESPERON JR.

     [Signature]

DISTRIBUTION:

"AUREMS"

Annexes:
A - AFP Standard Weapons
B - Segregation of CCSR Firearms
C - Prescribed Cutting Areas
D - Properly Fill-up TIR
ANNEX A to Logistics Directive MF-06-13 – AFP Standard Weapons

INDIVIDUAL WEAPONS
Pistol Cal .45 M1911 A1
Pistol Cal .45 Hi Cap
Pistol 9mm
Rifle 5.56mm M16A1
Rifle 5.56mm M16A2
Rifle 5.56mm M4 Carbine
Rifle 5.56mm AUG GBN (Steyr)
Rifle 7.62mm M14
Rifle Cal .30 Carbine M1
Rifle Cal .30 Carbine M2
Rifle Cal .30 Garand M1
Rifle Cal .30 BAR
Grenade Launcher 40mm M203
Grenade Launcher 40mm M79
SAW 5.56mm Minimi
SAW 5.56mm Ultimax
Rifle 7.62mm Sniper Rifle
Rifle Cal .50 M95 SAS Barrett
Sub-Machine Gun 5.56mm M653
Sub-Machine Gun 9MM MK9
Sub-Machine Gun 9MM UZI
Thompson Sub-Machine Gun Cal .45 M1
Thompson Sub-Machine Gun Cal .45 M1 A1
Thompson Sub-Machine Gun Cal .45 M1928 A1
Sub-Machine Gun Cal .45 Grease Gun, M3
Sub-Machine Gun Cal .45 Thomgram
Shotgun 12 Gauge
Riot Gun/Tear Gas Launcher

CREW SERVED WEAPONS
Machine Gun, 7.62mm M60
Machine Gun, 7.62mm M60E3
Machine Gun, Cal .30
Machine Gun, Cal .50
 Recoilless Rifle 40mm
 Recoilless Rifle 90mm
Mortar 4.2 inch
Mortar 60mm
Mortar 81mm
ANNEX B to Log Directive MF-06-13 – Segregation of CCSR Firearms

LEGEND:

* To be returned to the PNP
** To be stored at FSSU/MSU for use in Court of Law
*** To be demilitarized at FSSU (UC Cmdr Authority)
**** To be Macroetched (Determination of AFP/PNP ownership)
ANNEX C to Log Directive MF-06-13 – Prescribed Cutting Areas

DEMILITARIZATION OF FIREARMS

TECHNICAL INSPECTION REPORT OF SERVICEABLE AND UNSERVICEABLE FIREARMS

FIREARM NOMENCLATURE:  Pistol Cal .45
SN: ____________  MADE: ____________

UNIT: ____________

LEGEND:

<table>
<thead>
<tr>
<th>(1/)</th>
<th>Serviceable</th>
<th>(XX)</th>
<th>Repair</th>
<th>(XXX)</th>
<th>Replace</th>
</tr>
</thead>
<tbody>
<tr>
<td>(2/)</td>
<td>Unsatisfactory</td>
<td>(N/A)</td>
<td>Not Applicable</td>
<td>(O)</td>
<td>Missing</td>
</tr>
</tbody>
</table>

- Barrel Bushing
- Slide
- Barrel Link
- Barrel Link Pin
- Extractor
- Recoil Spring
- Recoil Spring Guide
- Recoil Spring Plug
- Firing Pin
- Firing Pin Stop
- Firing Pin Spring
- Magazine
- Magazine Catch
- Magazine Catch Spring
- Magazine Catch Lock
- Mainspring Housing Arching
- Mainspring Housing
- Mainspring Cap
- Mainspring Housing Pin Retainer
- Sight Rear
- Front Sight

Mainspring Cap Pin
Mainspring Housing Pin
Hammer Strut Pin
Hammer Pin
Grip Safety
Slide Stop
Trigger
Safety Lock
Stock (LPR) or Gripswood
Grip Screw/Stock Screw
Screw Bushing
Bear Spring
Disconnector
Bear
Bear Pin
Plunger Tube
Plunger Tube Spring
Plunger Tube Spring
Slide Stop Plunger
Ejector
Safety Lock Plunger

Note: This firearm was captured/confiscated/surrendered from/by at vicinity of by elements of

PREPARED BY: ____________  NOTED BY: ____________  WITNESSED BY: ____________

APPROVED BY: ____________
5. ADMINISTRATIVE

a. The Armed Forces Affairs Office in Washington, DC, receives and processes requests for AFO and APM from AFP personnel and other authorized persons. In view of the new US policy, these requests have increased considerably as each individual shipment now has to have a specific license, with the original required to be presented to US Customs authorities.

b. The processing of the AFO and APM involves additional effort by APMO personnel in their role of interfacing with the US Department of State and Department of Commerce.

c. The new US requirements impose a processing cost and have affected APMO merger resources in view of the need for transportation, mailing, packing, and related expenses.

d. The processing period for AFO at the US Department of State is 10 days minimum depending on the review for approval. Therefore, applicants should allow for this processing period as well as US processing and mailing prior to their departure to the Philippines.

6. POLICIES AND PROCEDURES

a. Following up of individual requests often conflicts with routine work at APMO. Applicants should, therefore, file their requests ahead of time, if feasible, prior to or upon arrival in the United States.

b. Applicants for Munitions Export Licenses under this SOP will fall into two categories:

   (1) Routine - applications submitted at least 20 days in advance of departure of the applicant.

   (2) Special - applications submitted less than 20 days before departure of the applicant.

   c. Processing of Routine requests:

   (1) APMO will process qualified requests upon receipt.

   (2) Letters will be made by the APMO representative on Tuesday of each week at which time he shall file all new requests and receive approval letters from the Department concerned.

   (3) APMO will then complete AFO requirements and mail the license to the applicant together with the required forms.

d. Special requests:

   (1) Upon special requests made (less than 20 days lead time) a filing fee of $5.00 shall be charged. The processing cost of $5.00 shall be in the form of money order or personal check addressed to "The Armed Forces Affairs Office".

   (2) "APMO will make special trips to the State Department and/or Commerce Department for the purpose.

   (3) Upon approval, the license and other requirements will be sent via mail, unless the applicant provides a DHL/Express mail envelope, or agrees to collect DHL/Expressmail transmission.

   (4) An original copy of the license shall be made if the applicant will pick up the application and file same directly with the State Department.
SOP No. 2 DPAO APR. 25 Apr 88 CONDO:

e. The accomplished application form (APAO Form C-29) and original copy of the authority to import firearms and ammunition issued by the Chief of Constabulary (through the Deputy Chief of Constabulary) and payment of $5.00 as the case may be shall be sent to:

The Defense Attaché
Armed Forces Affairs Office
Embassy of the Philippines
1617 Massachusetts Avenue, N.W.
Washington, DC 20036

f. Contributions shall be accounted for as a separate fund and reflected in the APAO Monthly Report Activities.

g. Expenses from the Fund shall be disbursed by the Custodian subject to approval of the APAO for any of the following expences:

1. Gasoline expenses for courier
2. Parking fees
3. Stationery and supplies
4. Postage

h. All applicants for MEL/APM shall be conversant with this SOP before issuance of CPC Authority to Purchase Firearms/Ammunition.

i. The APAO shall furnish CPC (Attache, SEU) the currently prescribed formats for the convenience and compliance of all concerned.

7. REPEAL AND EFFECTIVITY

a. All policies in conflict with this SOP are hereby repealed.

b. This SOP shall take effect upon publication.

BY COMMAND OF GENERAL DE VILLA:

[Signature]

JULIAN M. MALA
Colonel PC(GSC)
The Adjutant General

DISTRIBUTION:

"A"